



Pupil acceptable use agreement for Google Classrooms and Site

The purpose of Google Classroom and Google site are to provide a safe and secure place for our children to continue their learning and to communicate together in a sensible manner in the event of a school or bubble closure due to Covid 19. It is important that parents/carers and pupils read and adhere to the important points outlined below to ensure that these platforms are used in agreement with our school. Teachers will be monitoring the children's use on these platforms daily.

Safety:

- Keep your username and password safe by not sharing it with others.
- Log into your account using the login given to you from school.
- If something happens online that raises a concern, report it to your teacher by contacting your year group's email, which you can find on our school website.
- If something appears online that does not look familiar, ask an adult for help to manage this.

Respect:

- Behave how you would in class- if you would not do it in school then do not do it online.
- Your account is to be used for learning and not for social purposes- it should not be used to email others.
- Complete worksheets sensibly- everything you type will be read by the teacher.
- Be polite with comments to teachers

Responsibility:

- Check your account daily to view new work and feedback from the previous day.
- During learning time, you are expected to use the internet to access your work, not to use this time to access other websites unless a teacher has set a link for you to help with the work.
- Complete your work online to the standards you would in school.
- Remember to turn in work and check and respond to feedback.

Please complete the slip below and return it to school. Keep the above part of this form so that you can refer to it in the possible event that we use these platforms.

Pupil's agreement

I have read and understood the acceptable use guidelines above to ensure that I use Google Classrooms/ Google Site in an appropriate manner in the event of a school/ bubble closure.

Student name: _____

Student signature: _____

Parent signature: _____