



Headteacher: Miss S L Irving

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Dear Parents/ Carers,

Thank you for your support and patience this half-term whilst we have all got used to new classes and routines. Although the staggered end to the day seems to have worked well generally, we appreciate that mornings are much busier, but this does seem to be the best balance in terms of managing large numbers on site, and avoiding long waits.

As you are aware, Stoke on Trent is under "high" tier two restrictions amid a rise in infection rates. Under the high alert level, in order to keep everyone safe and to allow our pupils to be in school on time, so that they can get their full entitlement to education, we have decided to make a few small changes to the start and end times. Please see below for the new start and end times of your child/children.

In the mornings:

- Please arrive on time – please **do not** arrive any earlier than the time given for your child.
- Please do take care to maintain **social distance** wherever possible when waiting on the playground or outside classrooms
- Parents of children in Nursery, Reception and Year 1 **ONLY will bring their children to their classroom door.**
- Parents of children in Year 2 and upwards **must leave their children with the teachers, at the main gates at the correct time.**
- The gates will be locked at **9.10am** and your child will be recorded as being late after this time.
- At the **end of the day** parents are asked to please **wait at the designated cone.** Please keep any younger children with you at all times so that they are not running around the playground.
- We ask that only **ONE** adult comes to collect their child and please avoid bringing any older siblings onto the playground as well.

Year Group / Class	Start of Day Time	End of Day Time	PE Days
Nursery: Poppies/Daisies	9.05a.m.	2.45 p.m.	
Reception: Buttercups/ Clovers	9.05a.m.	2.45 p.m.	Tuesday
Year 1 : Ladybirds /Butterflies	9.00 a.m.	2.50 p.m.	Tuesday/Thursday
Year 2 : Robins/ Bumblebees	9.00 am.	2.50 p.m.	Monday/Friday
Year 3 : Owls /Foxes	8.55 a.m.	2.55 p.m.	Tuesday/Thursday
Year 4 : Swans /Kestrels	8.55 a.m.	2.55 p.m.	Monday/Friday
Year 5 : Swallows/ Dragonflies	8.50 a.m.	3.05 p.m.	Tuesday/Thursday
Year 6 : Kingfishers /Hedgehogs	8.50 a.m.	3.05 p.m.	Tuesday/Thursday



Please note the days on which your child has P.E. Please make sure that they come to school in their P.E. Kits on these days ensuring that the P.E. kit follows the school uniform policy. **(A plain white t-shirt, plain black shorts/joggers and a plain black hoodie/sweatshirt)**

As an important part of keeping children safe, we are ensuring that all areas of the school are well ventilated – this means that windows and doors are kept open. As winter approaches, we are suggesting that children wear an extra layer to help keep them warm in school. This could be a **plain black fleece or hoodie**. (NO coloured or patterned hoodies please). We are looking into Forest Park hoodies / fleeces being available to buy from the uniform shop after half term so that children can wear these as part of their uniform. Whenever possible, break times will be outdoors so a **warm, waterproof coat is essential**.

At the time of writing, we have not had any positive cases in staff or pupils in school, but it is hugely important that we are all now vigilant. For that reason, please be reminded that if anyone in your household displays any of the main symptoms, then the whole family should isolate immediately. If that family member then receives a negative test result, then the isolation period can end immediately. However, families should not wait for a test or result before isolating. This is particularly important given the risk that children might than bring the virus into school without displaying symptoms. Please do help us to protect one another.

In the event that your child is unable to attend school due to family isolation, please do remember that work is available for them to access via the Children's Year Group page on the website. It is vital that you ensure that your child completes this work so that they do not miss valuable learning during their time off.

The Government has confirmed that there will be a national lockdown from 5th Nov - 2nd Dec. Please follow the guidance and keep yourselves safe.

I would like to thank you for your continued cooperation and support.

Yours sincerely



Miss L. Irving
Head teacher

