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Job Title: Early Years Practitioner (Schools Generic)
Directorate: Children and Family Services
Grade: Level 5 (Gauge Ref: N433)

Job Purpose

To work with children, as part of a professional team, on education and social development and to provide a high quality of care.

Key Duties / Responsibilities

1. Work with individuals or small groups of children, under direction
 2. Support behaviour management and development
 3. Establish and build positive relationships with parents / carers
 4. Contribute to the planning and development of learning activities
 5. Contribute to the development of individual development plans (such as Individual educational plans) for children with special educational needs
 6. Work with external agencies
 7. Contribute to observation and assessment procedures
 8. Update children's records.
 9. Set up and clear away displays and activities, including ensuring that the materials and equipment are safe and clean
 10. Attend to children's personal needs
1. Have key worker responsibilities for particular children
 2. Demonstrate duties to apprentices and /or mentor new staff
 3. Undertake accompanied home visits.



Person Specification

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Minimum Essential Requirements - Evidenced by: **a:** application form **b:** test **c:** interview

| | a | b | c |
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| Completed a common core programme of induction for working with children. | ✓ | | |
| Working at national occupational standards (NOS) for skills for children's care, learning and development Level 3 and knowledge /skills equivalent to current national qualifications level 3 plus supervisory experience. | | | |
| An ability to fulfil all spoken aspects of the role with confidence through the medium of English | | | |

