



Accessibility Plan

Reviewed Date	Review Due Date
November 2021	November 2024

Statement of intent

This plan outlines the proposals of the governing body of Forest Park Primary School to maintain/increase access to education for pupils with disabilities in the three areas required by the planning duties in the Equality Act 2010. These include:

- Increasing the extent to which pupils with disabilities can participate in the school curriculum.
- Improving the environment of the school to increase the extent to which pupils with disabilities can take advantage of education and associated services.
- Improving information delivery to pupils with disabilities which is readily available to other pupils.

The above procedures have been delivered within a reasonable time and the plan is regularly monitored by the SENDCo and the School Business Manager to ensure we continue to meet the needs of the current/future cohort of pupils within school. Amendments/additions are made as part of the consultation process with the parents/carers and pupil. The overarching aim is to ensure that we can fully meet the needs of all our pupils.

In the preparation of an accessibility strategy, the LA must have regard to the need to allocate adequate resources in the implementation of the strategy.

The governing board also recognises its responsibilities towards employees with disabilities and will:

- Monitor recruitment procedures to ensure that persons with disabilities are provided with equal opportunities.
- Provide appropriate support and provision for employees with disabilities to ensure that they can carry out their work effectively without barriers.
- Undertake reasonable adjustments to enable staff to access the workplace.

The plan will be resourced, implemented, reviewed and revised in consultation with the:

- Parents of pupils
- Headteacher and other relevant members of staff
- Governors
- External partners

Signed

Headteacher

Chair of Governors

Next review date November 2024

Planning duty 1: Curriculum - Compliance

Forest Park Primary School Governing Board undertake an annual audit of the extent to which pupils with disabilities can access the curriculum on an equal basis with their peers. Short, medium and long term action plans are identified to address specific gaps and improve access. All procedures (if any) will be carried out in a reasonable time, and after taking into account pupils' disabilities and the preferences of themselves or their parents/carers. The SEND link governor will audit provision and feed back to the full governing board.

	Compliant	Ensure continuing compliance by audit	Who	When	Outcome criteria	Review
Short term	Staff members know the curriculum is accessible	Regular developmental drop ins, observations and discussion in pupil progress meetings.	Headteacher/SLT/teachers/SENDCo	Ongoing Monitoring	Management and teaching staff have not identified any accessibility gaps in the curriculum	Annual review
	Staff members have the skills to support pupils with SEND	INSET provided to staff members Mentoring/CPD in place	Headteacher/ External advisors/SENDCo	Ongoing Monitoring	Staff members have the skills to support children with SEND	Annual review
Medium term	School trips take into account children with SEND	Needs of children with SEND incorporated into planning process Risk assessments and reasonable adjustments made.	Teachers/SENDCo/EVC	Ongoing Monitoring	Planning of school trips takes into account children with disabilities	Annual review
Long term	Pupils with SEND access lessons	Tablets and other adjustments to pupils with SEND	Headteacher/ICT Manager/SENDCo	Ongoing Monitoring	Pupils with SEND can access lessons	Annual review

Planning duty 2: Physical environment - Compliance

Forest Park Primary School Governing Body undertake an annual audit of the extent to which pupils with disabilities can access the physical environment on an equal basis with their peers. Short, medium and long term action plans are identified to address any specific gaps and improve access. All procedures are carried out in a reasonable time, and after taking into account pupils' disabilities and the preferences of themselves or their parents/carers. The SEND link governor will audit provision and feed back to the full governing board.

	Compliant	Ensure continuing compliance by audit	Who	When	Outcome criteria	Review
Short term	SLT knows the school's physical environment is accessible	Audit of physical environment	Headteacher/SENDCO/ School Business Manager/Site Manager	Ongoing Monitoring	School is aware of accessibility gaps to its physical environment, and will make a plan to address them	Annual review
Medium term	Learning environment of pupils with visual impairment is accessible	Engagement with the visual impairment team Training needs met where appropriate	Headteacher/SENDCO/ School Business Manager/Site Manager / SEND services	Ongoing Monitoring	Learning environment is accessible to pupils with visual impairments	Annual review
	Learning environment of pupils with hearing impairment is accessible	Engagement with the hearing impairment team via teachers of the deaf. Training needs met where appropriate.	Headteacher/SENDCO/ School Business Manager/Site Manager / SEND services	Ongoing Monitoring	Learning environment is accessible to pupils with hearing impairments	Annual review
	Toilets are accessible	Audit of physical environment	Headteacher/SENDCO/ School Business Manager/Site Manager	Ongoing Monitoring	Access to toilets for all	Annual review
Long term	Children with physical disabilities access school buildings	Audit of physical environment, considering children with mobility aids such as walking frame or wheelchair.	Headteacher/SENDCO/ School Business Manager/Site Manager	Ongoing Monitoring	School buildings are fully accessible – ramps, rails, wide access doors if needed	Annual review

Planning duty 3: Information - Compliance

Forest Park Primary School Governing Body undertake an annual audit of the extent to which pupils with disabilities can access the physical environment on an equal basis with their peers. Short, medium and long term action plans are identified to address any specific gaps and improve access. All procedures are carried out in a reasonable time, and after taking into account pupils' disabilities and the preferences of themselves or their parents/carers. The SEND link governor will audit provision and feed back to the full governing board.

	Compliant	Ensure continuing compliance by audit	Who	When	Outcome criteria	Review
Short term	Management and staff know the school information is accessible	Audit of information delivery procedures	SENDCO/ICT Team/ School Business Manager	Ongoing Monitoring	School has no accessibility gaps to its information delivery procedures	Annual review
Medium term	Written information is accessible to pupils with visual impairments	School continuing to seek advice from external advisors	SENDCO/ICT Team/ School Business Manager	Ongoing Monitoring	Written information is fully accessible to children with visual impairments	Annual review
Long term	School website is accessible to children with SEND	Audit of website	SENDCO/ICT Team/ School Business Manager	Ongoing Monitoring	Website is fully accessible	Annual review